

## **Milton Budget Coordination Committee**

### **Charge:**

The Committee shall meet monthly to review the current fiscal year budget-to-actual analysis, to discuss the revenue and expenditure outlook for the next fiscal year budget, and to review the Town's long-range financial plan. The Committee shall serve to facilitate clear communication and information sharing among and across the staff and boards/committees who participate in the budget development process.

The Committee recognizes the roles of the Town Administrator (Chapter 65 of the Acts of 2016, as amended), the Select Board, the School Committee, the Capital Improvement Planning Committee, and the Warrant Committee (Chapter 12 of the Town of Milton General Bylaws).

After the 2026 Annual Town Meeting, the Committee shall report to the Select Board, School Committee, and Warrant Committee and make a recommendation regarding the Committee's charge and whether the Committee should continue in Fiscal Year 2027.

### **Membership:**

- Two members of the Select Board
- Two members of the School Committee
- Two members of the Warrant Committee
- One member of the Planning Board
- One resident (non-voting member), to be appointed by the Select Board
- One resident (non-voting member), to be appointed by the School Committee

The Town Administrator, Finance Director, Superintendent of Schools, and the Assistant Superintendent of Finance and Operations shall assist the Committee in its work and attend Committee meetings, as needed.

### **Term:**

Members shall be appointed for a term of 1 year, concurrent with the Town's fiscal year (July 1 to June 30). The Committee shall determine a chair and vice chair annually. Members shall be eligible for reappointment.

Adopted by the Select Board: June 30, 2025