



## Memorandum

TO: Joe Prondak

FROM: RSG Renovations Design Team

DATE: 1/5/2021

RE: Milton Academy RSG Scope Outline

---

*Milton Academy is in the process of completing permit drawings for a minor renovation to the Robert Saltonstall Gymnasium (RSG), to provide new classroom space and relocate office space on the lower level, as well as an accessible bathroom upgrade on the main level. The scope for these renovations is shown on the attached floor plans, dated 2021-01-04, and detailed below:*

- On the lower level, the existing south-east office block will be renovated into a new classroom L34. Both this and the existing classroom L32, as well as the accompanying corridor L31, will receive new mechanical systems and ceiling/finish upgrades. In addition, a new corridor L35 will be built through the existing locker room L39, allowing a third new classroom and two new offices to be constructed, as well as a new entry to the locker room. This includes a new MAAB / ADA-compliant ramp to navigate the existing floor change between corridor L31 and the north-eastern portion of the building. Finally, two new single-occupant toilet/shower rooms will be created in the western portion of the building, by converting two existing storage spaces. All new construction scope will be made accessible.*
- On the main (first) floor, the existing single-use toilet room will be reconfigured to support accessible use, and new drinking fountains will be provided (to replace the existing non-compliant fixtures). Any additional work on this floor will be to serve new mechanical equipment/ductwork being installed for the lower level only. This includes new ductwork and piping extending from new roof mechanical equipment above the small gym, for mechanical needs on the lower level.*