

Meeting Date: 3/26/2025

Members in Attendance: Committee members: Maggie Wilson, Morgan Salmon, Chery Tougias (via phone), Meredith Hall, Roxanne Musto, Tom Callahan (via Zoom)

Not present: Steve O'Donnell, Mike Kelly, Richard Williams

Meeting Location: Old Fire Station HQ

Time Meeting called to Order: 7:04PM

Time Meeting Adjourned: 8:03 PM

1. Call to Order

The meeting was called to order at 7:04 pm and began with committee member introductions.

2. April 9 Forum Guidelines

The committee discussed the format of the upcoming forum. The main areas of discussion were:

- The opening statement. In order to set the ground rules for the event it was suggested that the Chairman give a brief introduction inviting comment and highlighting the limitations that the committee and the Trustees face in limiting the future uses of the site. In addition, it was discussed that Steve O'Donnell may provide some historic context.
- Rules for Participants. The committee deliberated and agreed to a roughly 90 minute program for public participation. This time would be split into a 75 minute program for comments from interested residents. Each individual would be limited to 3 minutes and the Chair would alert speakers when their time was expiring. In addition, the committee agreed that written comment would be accepted until April 10 at 3 PM. Nick Connors will compile any written comment and distribute on April 10.

3. Committee Workplan and Timeline

This item was tabled as no immediate action was required.

4. Next meeting and agenda items

The committee agreed that the subsequent meeting will occur on April 16 at the Old Fire Station. This meeting will primarily focus on discussion of the Forum comments and it is hoped that updated RFP information will be available for review as well.

5. Minutes

Printed minutes were distributed to those in the room but no votes were taken.

6. Adjourn

A motion to adjourn was made and seconded.

Vote:

Wilson - yes

Salmon - yes

Hall - yes

Tougias - yes

Callahan – yes

Musto - yes