

## **MASTER PLAN IMPLEMENTATION COMMITTEE (MPIC)**

March 4, 2025, Meeting Minutes

Members Present: Cheryl Tougias, Chair; Members Dick Burke, Regina Campbell-Malone, Roxanne Musto, Elaine Benson, and Taber Keally; Cheyenne Frazier, Assistant Director of Planning & Community Development

Meeting called to order at 6:30 pm.

The next meeting will be held on 4/1/25, 5/14/25, 06/09/25.

Meeting Minutes approval – dates approved / motion / second / vote

### **MILTON SHUTTLE BUS SERVICE DISCUSSION**

Ms. Deborah Milbauer from the Partnership for a Healthy Milton, <https://www.townofmilton.org/252/Partnership-for-a-Healthy-Milton>, a non-profit organization promoting public health in Milton, reached out to MPIC regarding intra-town shuttle bus service in town.

Ms. Milbauer, a faculty member at Northeastern, brought forth the idea of using a Northeastern student to assist in doing outreach to other towns with these types of transportation services to gather information about how their programs work. This could be either an internship program, work-study or a volunteer opportunity. Regarding funding, MPIC still has funds available for this project if needed.

Ms. Milbauer noted that a few community groups have expressed interest in the recommendation and are interested in gathering information as the next steps. Ms. Milbauer went over the proposed scope of the project and the anticipated budget.

Mr. Peter Furth, a professor at Northeastern in the field of Transportation Planning, came to expand on the student intern aspect of the project.

Chair Tougias mentioned that there is interest in transportation to the trolley and could be an avenue that is looked into.

Member Benson had a suggestion that there may be an expansion beyond just the inter-town shuttle and doing an emphasis on how the Town can incentivize alternative transportation modes over single occupancy vehicles.

Member Campbell-Malone had a question as to whether the student would be solely an engineering student or would it be a collaboration between a public health student and an engineering student. Mr. Furth stated that they will try to find a qualified student regardless of the department.

Member Musto wanted a further explanation of the budget. Mr. Furth stated that the total would be \$4,762, where the total direct costs were \$4,000.00 and the fringe costs were \$762.00.

Chair Tougias and Ms. Frazier will follow up with Ms. Milbauer.

### **MAPC VISIONING UPDATES FOR 7 BRUSH HILL ROAD/ ADJACENT TOWN OWNED PARCEL AND PAGODA CIRCLE**

Mr. Javier Gutierrez and Ms. Sasha Parodi from MAPC came to the committee to present the updated scope of the community visioning project with 7 Brush Hill Road and Pagoda Circle. Mr. Gutierrez stated that from September to November they were working on the scope and contract of the project. From December to February, they were engaging in 1 on 1 conversations with members of the community. March through May, they will be holding community visioning events, with the final reporting and closing of the project happening in May.

Ms. Parodi noted that some of the needs noted in the conversations include constructive youth gathering & engagement spaces, gathering spaces for adults and/or spaces that can be rented, individual options for movement & physical wellness, etc.

Chair Tougias and Ms. Frazier will follow up with Javier and Sasha after they conduct the community visioning events.

### **DISCUSSION WITH THE LOCAL HISTORIC DISTRICT STUDY COMMITTEE**

Chairman Larry Laufer presented before Town Meeting last year and as of now, the State has approved their proposal for a Local Historic District in Milton Village. Mr. Laufer and the Local Historic District Study Committee are seeking backing and support for their proposal.

The committee is planning to submit the proposal for inclusion in the May Town Meeting warrant or it will be postponed for another year. Chair Tougias asked if they were looking for specific language changes from the committee based upon concerns raised in previous meetings. Mr. Laufer stated the committee is looking for language that will be passable by Town Meeting so that this committee can close, and the next one can start.

Member Musto had a question as to what progress has been made since the committees last met. Mr. Laufer stated he reached out to multiple people multiple times and hasn't received responses. Member Musto stated that she will follow up with those that he reached out to.

### **DISCUSSION OF DRAFT MPIC 10 YEAR REPORT AND SPREADSHEET UPDATE**

Chair Tougias proposed that in the six week gap between the next meeting, the committee could start making progress on their sections of the 10-year report. Member Campbell-Malone suggested that each member bring at least an outline to the next meeting. Ms. Frazier will resend the shared folder to the members to edit.

Meeting adjourned at 9:09 pm on a motion by \_\_, second by \_\_,. Roll Call: